

Unit Trust Switch Form

1. HOW TO SWITCH

Completing the form

DOWNLOAD AND COMPLETE THE FORM AND AGREE TO THE T&C'S

1. Please read the [Terms and Conditions](#), the Investment Option Brochure and the Minimum Disclosure Document (MDD).
2. Complete all relevant sections, and send it together with the required documents to IJG via e-mail unit@prescient-ijg.net
3. Cut-off times for receiving instructions are 13:00, except for Money Market funds where the cut off time is 11:00.

HAVE ANY OF YOUR DETAILS CHANGED?

If yes, please provide updated proof.

Address

Bank Account Details

Unit Trust Switch Form

2. INVESTOR DETAILS

Client Number _____

Names / Entity Name / Co. Registered Name _____

ID or Registered Number _____

3. SWITCH OF UNIT TRUST FUNDS

Please select the appropriate fund and the number of units, or percentage or Namibian dollar value to be switched.

From Unit Trust Fund Name	Units or Amount or Percentage	To Unit Trust Fund Name	Annual Advisor Fee (Paid by the Investor to the advisor by sale of units)	Distributions* (please tick)	
				Re-invest	Pay out
			%		
			%		
			%		
			%		
			%		

4. SPECIAL FEE INSTRUCTIONS

In the event that a special fee arrangement has been entered into with IJG, please indicate such arrangement below.

Unit Trust Portfolio	Fee Class	Agreed with

5. CHANGE OF DEBIT ORDER INSTRUCTIONS (IF APPLICABLE)

My debit order on this account is to:

- Remain unchanged for the fund from which I am switching (for partial switches)

OR

- Be cancelled from
- Be changed to the Fund into which I am switching - Amount of new Debit Order R _____

CONTACT IJG UNIT TRUST MANAGEMENT COMPANY LTD

Physical Address	Corner of Grove & Chasie Streets, 4th Floor, 1@ Steps, Kleine Kuppe
Postal Address	P.O. Box 186, Windhoek, Namibia
Reception	+264 61 383 500
E-mail	unit@prescient-ijg.net
Website	www.ijg.net

COMPLIANCE DEPARTMENT

Compliance Officer	Zanna Beukes
Physical Address	Corner of Grove & Chasie Streets, 4th Floor, 1@ Steps, Kleine Kuppe
Postal Address	P.O. Box 186, Windhoek, Namibia
Reception	+264 61 383 500
E-mail	zanna@ijg.net
Website	www.ijg.net

COMPLAINTS

Please do not hesitate to contact us if you are not satisfied with this investment or the services received from IJG Unit Trust Management Company Ltd. A complaint must be submitted to the Compliance Officer. IJG will acknowledge the complaint in writing and will inform the investor of the contact details of the persons involved in the resolution thereof. Should you wish to lodge a complaint regarding the services being provided, an email can be sent to complaints@prescient-ijg.net or alternatively you can obtain our complaints policy, conflict of interest policy from the compliance department (address above).

Should you have a complaint related to the advice given by your financial advisor, please submit this complaint directly to your financial advisor. If an investor is still not satisfied with the response from the Financial Advisor, he/she has the right to address his/her complaint in writing to NAMFISA at the address below. NAMFISA is legally empowered to investigate and adjudicate complaints in a procedurally fair, economical and expeditious manner.

Postal Address	NAMFISA P.O. Box 21250 Windhoek, NAMIBIA
Telephone	+264 61 290 5000
Fax	+264 61 290 5194
E-mail	info@namfisa.com.na