



## Unit Trust Redemption Form

### 1. HOW TO REDEEM

## Completing the form

#### DOWNLOAD AND COMPLETE THE FORM AND AGREE TO THE T&C'S

1. Please read the [Terms and Conditions](#) and the Minimum Disclosure Document (MDD).
2. Complete all relevant sections, and send it together with the required documents to IJG via e-mail [units@prescient-ijg.net](mailto:units@prescient-ijg.net)
3. Cut-off times for receiving instructions are 13:00, except for Money Market funds where the cut off time is 11:00.

#### HAVE ANY OF YOUR DETAILS CHANGED?

**If yes, please provide updated proof.**

Address

Bank Account Details

## Unit Trust Redemption Application Form

### 2. INVESTOR DETAILS

Client Number \_\_\_\_\_

Names / Entity Name / Co. Registered Name \_\_\_\_\_

ID or Registered Number \_\_\_\_\_

### 3. REDEMPTION OF UNIT TRUST FUNDS

Please select the appropriate fund/s from which you would like to redeem units, a percentage of units or a Value.

From Unit Trust Fund Name	Number of Units	Value of Units	% of Units	Cancel Debit Order	
				Yes	No
		N\$	%		
		N\$	%		
		N\$	%		
		N\$	%		
		N\$	%		

### 4. BANKING DETAILS OF INVESTOR (IF CHANGED)

<b>Name of Account Holder</b>	
<b>Bank</b>	
<b>Branch Name</b>	
<b>Branch Code</b>	
<b>Account Number</b>	
<b>Account Type</b>	

- Please provide the Manager with Proof of Bank Account Details
- The account holder must have a Namibian bank account.
- Debit orders will be deducted from this account.
- The onus is on the investor to inform the Manager of any changes to the bank account details.
- No payments will be made into third party bank accounts or credit cards. (i.e. payments will only be made to the bank account in the name of the registered investor).



## CONTACT IJG UNIT TRUST MANAGEMENT COMPANY LTD

<b>Physical Address</b>	Corner of Grove & Chasie Streets, 4th Floor, 1@ Steps, Kleine Kuppe
<b>Postal Address</b>	P.O. Box 186, Windhoek, Namibia
<b>Reception</b>	+264 61 383 500
<b>E-mail</b>	<a href="mailto:units@prescient-ijg.net">units@prescient-ijg.net</a>
<b>Website</b>	<a href="http://www.ijg.net">www.ijg.net</a>

## COMPLIANCE DEPARTMENT

<b>Compliance Officer</b>	Leonie de Klerk
<b>Physical Address</b>	Corner of Grove & Chasie Streets, 4th Floor, 1@ Steps, Kleine Kuppe
<b>Postal Address</b>	P.O. Box 186, Windhoek, Namibia
<b>Reception</b>	+264 61 383 500
<b>E-mail</b>	<a href="mailto:leonie@ijg.net">leonie@ijg.net</a>
<b>Website</b>	<a href="http://www.ijg.net">www.ijg.net</a>

## COMPLAINTS

Please do not hesitate to contact us if you are not satisfied with this investment or the services received from IJG Unit Trust Management Company Ltd. A complaint must be submitted to the Compliance Officer. IJG will acknowledge the complaint in writing and will inform the investor of the contact details of the persons involved in the resolution thereof. Should you wish to lodge a complaint regarding the services being provided, an email can be sent to [complaints@prescient-ijg.net](mailto:complaints@prescient-ijg.net) or alternatively you can obtain our complaints policy, conflict of interest policy from the compliance department (address above).

Should you have a complaint related to the advice given by your financial advisor, please submit this complaint directly to your financial advisor. If an investor is still not satisfied with the response from the Financial Advisor, he/she has the right to address his/her complaint in writing to NAMFISA at the address below. NAMFISA is legally empowered to investigate and adjudicate complaints in a procedurally fair, economical and expeditious manner.

<b>Postal Address</b>	NAMFISA P.O. Box 21250 Windhoek, NAMIBIA
<b>Telephone</b>	+264 61 290 5000
<b>Fax</b>	+264 61 290 5194
<b>E-mail</b>	<a href="mailto:info@namfisa.com.na">info@namfisa.com.na</a>